



**MINISTRY OF URBAN DEVELOPMENT , CONSTRUCTION AND HOUSING**  
**DEPARTMENT OF GOVERNMENT FACTORY – KOLONNAWA**  
**REGISTRATION OF SUPPLIERS FOR THE YEAR 2025**

1.0 Applications are invited from Suppliers, Manufacturer's, Contractors, Agents and Individuals. Who wish to register themselves with the Department of Government Factory, Kolonnawa, for the under mentioned supplies and services during the year 2025.

2.0 Application forms can be collected from Supplies Unit of Department of Government Factory, Kolonnawa up to 27.02.2025 from 09.00 hrs to 15.00hrs in working dayson submission of a written request to the Director General, Department of Government Factory. Suppliers who wish to register as supply of goods, materials, & services shall pay Rs. 500.00 as non – refundable application fee for each item.

**SUPPLIES (Goods & Materials)**

No.	Category Code	Code Description
1	AL	Aluminium Partition & Ceiling Material.
2	BR	Bearing
3	BM	Building Material
4	CR	Carpentry Items
5	CS	Casters
6	CH	Chemical & Electroplating
7	CM	Computer Peripherals
8	EL	Electrical Items.
9	FS	Fastners
10	FY	Foundry Items
11	GI	Galvanized Iron
12	GL	Glass
13	LK	Locks & Keys
14	SW	Sanitary ware
15	MO	Motor/Vehicle Spare Parts
16	TT	Tyre, Tube Collar and Batteries
17	NF	Non Ferrous Items
18	OF	Office Furniture & Appliances
19	FL	Fuel & Lubricant
20	PT	Paints & Accessories
21	PL	Plumbing Items
22	PO	Polymer Items
23	SP	Screen Printing Items
24	SF	Safety Equipment & Fire Extinguishers
25	SS	Stainless Steel Items
26	SY	Stationary

No.	Category Code	Code Description
27	MS	Mild Steel
28	ST	Structural Steel
29	TM	Timber Planks & Logs
30	TL	Tools & Machinery
31	UP	Upholstery & Textiles
32	WM	Water Management Components
33	WD	Welding Equipment
34	GS	Gasses (Industrial and Liquid petroleum)
35	RU	Rubber/Polymer Seal
36	ID	Office Identity Cards
37	HE	Hydraulic Equipment
38	MI	Miscellaneous (Mention the type)

### **SERVICES**

No.	Service Description
1	ARC, TIG, and MIG Welding Services
2	All types of Machining Works such as Lathe, Milling, Shaping, and Boring Etc
3	Supply & Installation of Office Air Conditioners. Air Conditioners Consultants and Air conditioner Repairing and Services
4	Repairs to Power Tools
5	All Types of Printing Works
6	Rattaning of Chairs
7	Cutting of Glass Sheets
8	Tailoring Services (Uniforms & Curtains)
9	Chemical Cleaning & Powder coating
10	Galvanizing Services
11	Hiring of Construction Equipments & Machineries such as Backhoes, Loaders, & Cranes.etc,
12	Sand Blasting & Painting Services
13	Vehicle Repair & Services
14	Buildings, Civil Constructions, Maintenance and Repair Works & Masonry Servicesfor Normal and High-rise Building (Steel/Wooden/Concrete)
15	Repairing of Mortuary coolers, Cooling Towers, Incinerators and Generators
16	Foundry Works (Cast Iron, Bronze &Aluminium)
17	Procurement of Manpower Services for Cleaning /Janitorial
18	Hiring of Heavy & Light Vehicles
19	Foundry Men (Molders & Cupola Operators)
20	Technicians (Patternmaker, Carpenter, Fitters, Craft Persons & CNC Operators etc.)
21	Repairing of Photo Copy, Fax and other office equipments
22	Gulley Cleaning service
23	Metal and Tube Bending
24	Courier Services
25	Building Services (Plumbing/Sewerage/Networking/Fire Protection/Domestic Electrical Maintenance/ Elevators)

No.	Service Description
26	Aluminium Fabricators
27	Security Service
28	Tyre Refilling
29	Material Testing (Both Destructive & Non-Destructive)
30	Forging
31	Motor winding & Electrical Circuit Repair
32	Hydraulic Services & Repair
33	Procurement of Manpower Services for (Welders, Fitters, Machinist, Wood makers, Masons, Bush trimmers)
34	Miscellaneous (Mention the service)

### **TERMS & CONDITIONS**

01. A separate application shall be made for each item.
02. Supplies (goods and materials) under No. 38 and services under No. 34 shall be goods and materials or services not belonging to other categories and under the No. 38 and No. 34, Supplies (goods and materials) and services should be mentioned separately.
03. Application forms will be issued up to **25.02.2025 at 15.00hrs.**
04. The word "Registration of Suppliers -2025" shall be written on top left hand corner of the envelop, enclosing the application.
05. The application shall be reached the Chairman, Procurement Committee, Department of Government Factory, Kolonnawa on or before **27.02.2025 at 15.00hrs.**
06. Following registrations shall be required. Attached certified copies to each application.
  - ❖ Business Registration Certificate
  - ❖ VAT Registration Certificate
  - ❖ Certificates for VAT activeness or Non VAT registration from the Department of Inland Revenue
  - ❖ Relevant ICTAD/CIDA registration certificate for work contracts is required for item No. 14 of the service category.
07. Power of Attorney shall be attached to each application, when the Business Entity is a partnership.
08. Credit facilities should be offered at least for one month period.
09. The Government Factory reserves the right to accept/reject any application.
10. Applicants list for the registration will be published in the notice Board of the supply unit of the Department of Government Factory, Kolonnawa by **01.04.2025.**

Eng. A. Wijesinghe  
Director General  
Department of Government Factory  
3<sup>rd</sup> Floor, Director General's Office  
Kolonnawa Rd,  
Kolonnawa  
**27.01.2025**